

At a future meeting the Council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

**MINUTES OF A MEETING OF FOWEY TOWN COUNCIL  
ENVIRONMENT COMMITTEE HELD ON MONDAY 4<sup>TH</sup> NOVEMBER 2019  
AT FOWEY TOWN HALL @ 6.00pm.**

Minutes taken by Cllr Mrs Frances Day

**Present:** Cllr Mrs Lynn Simms (Chair), Cllr Mrs Rhianna Cooke, Cllr Mrs Frances Day, Cllr Mrs Ruth Finlay, and Cllr Scott Griffin.

1} **To receive apologies for absence**

Apologies for absence were received from Cllr Patrick Hughes.

2} **Declarations of interest**

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|---------------------------|--|
| <b>(a) Pecuniary:</b>     | None   |
| <b>(b) Non pecuniary:</b> | None   |
| <b>(c) Dispensations:</b> | A dispensation had been extended to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments. |

3} **Public Participation/Questions**

There were none.

4} **Minutes of the meeting held on 1<sup>st</sup> October 2019**

It was proposed by Cllr Cooke, seconded by Cllr Day and RESOLVED that the Minutes of the previous meeting be confirmed and signed by the Chairman as a true record.

5} **Matters arising from the Minutes not on the Agenda**

There were no matters arising.

6} **To receive the report of the Tree Warden (Cllr Day)**

*Cllr Day reported:* Notification had been received that we are on course to receive our two packs of trees from the Woodland Trust, one for the allotments and one for Squires Field. They will arrive separately in November, between 1<sup>st</sup> and 22<sup>nd</sup> CTPI4263 is the order number. I am booked on a Tree Warden course in Lanivet/Lanhydrock on 9<sup>th</sup> November. Trees at Fowey Hall had fallen during the storm the previous Saturday and had caused considerable damage to parked cars.

7} **Specific areas of responsibility**

Reports on the following specific areas of responsibility were received as follows:

- *Old Grammar School Gardens:* Cllr Finlay: The cliff face needs attention and Andreas Sanchez has been asked to attend to this.
- *Piggy Lane Triangle:* Cllr Finlay: Some repair is needed to the cement and Russell has been asked to carry this out. Some bulbs donated by Carl Stansfield will be planted there.
- *Allotments:* Cllr Finlay: There is a waiting list for new allotments at present. Jenny Marchant is retiring as Secretary. It was acknowledged that she has done a brilliant job and hoped that the allotments will continue to be managed as well. Gretchen has offered to take on the role.
- *Fowey in Bloom:* Cllr Day: Fowey in Bloom was well represented at the Cornwall Community awards on 10th October at Eden. It was good to see how much excellent work is being done throughout the Duchy. The Presentation of Awards afternoon, on Saturday 12th October was well supported. Liam Shoemsmith from Cornwall Parks and Gardens, gave a most interesting talk on what his organisation is doing, very much

- focussing on the environment and how we can help it with specific planting and it would be good to see if Fowey in Bloom could move towards that, perhaps in conjunction with Fowey Town Council.
- *Local maintenance partnership: Cllr Finlay:* This was care of the local footpaths. They had received their annual trim from Lanhydrock Garden Services.
- *Agency agreements, weed killing: Cllr Finlay:* Discussion took place on possible alternative methods of weed control. Ecological and environmental concerns were noted and Cllr Griffin offered to write a short summary of the preferred way ahead.
- *Squires Field green areas: Cllr Griffin:* The hedge round the car park and the grass on the playing field had both grown vigorously. Arrangements will be made to have the hedge trimmed. Protection for the new saplings must be considered.
- *Squires Field children's playground: Cllr Cooke:* A meeting had been held between Cllrs Cooke and Finlay and Jason Flashman, who had been asked to quote for redeveloping the track. Cllr Cooke would chase him up. Volunteers from Cormac will appear on 11th November to assist with repairs and refurbishment of the playground equipment.

#### 8} **Woodland Trust Saplings**

Cllr Finlay had obtained quotes for supporting stakes for the new saplings. 40 would cost either £142 or £106 for slimmer ones, obtainable from Walter Bailey. The Brownies were on stand by to assist with planting and ties to secure the stakes to the trees would also be needed. It was proposed by Cllr Cooke, seconded by Cllr Finlay and RESOLVED that the stakes and ties should be purchased as appropriate once the saplings arrive.

#### 9} **Squires Field Playground**

Cllr Cooke had obtained a quotation from Playground Solutions for maintenance work identified as high priority in the RoSPA inspections and for repair of playground equipment considered urgent for £425. Cormac had not yet come back with a quote. It was proposed by Cllr Cooke, seconded by Cllr Simms and RESOLVED that the Playground Solutions quote should be accepted.

#### 10} **Risk assessments**

A comprehensive schedule of risk assessments covering Squires Field green areas, Squires Field playground, Pretty Bus Stop, Allotments, Old Grammar School Gardens and Piggy Lane Triangle had been circulated. Acceptance of the whole document was proposed by Cllr Finlay, seconded by Cllr Griffin and RESOLVED that the risk assessment schedule be approved.

#### 11} **Budget**

A proposed budget for the Environmental Committee was circulated. Income was estimated @ £2,616, and expenditure @ £20,236. Major items of projected expenditure were maintenance of Squires Field @ £4,482 and waste management @ £3,527, both from Cormac. Both were considered essential. It was proposed by Cllr Finlay, seconded by Cllr Day and RESOLVED that the budget be approved.

#### 12} **To receive reports from members**

Cllr Finlay had received a notification from Jon Rolls at Fowey River Academy, asking the Council to become involved in joint 'greening scheme' with some pupils from FRA and FTC. Fowey in Bloom might also be interested. Possible ideas included installing nesting boxes along the Parade, perhaps with some bug hotels. The cultivation of vegetables/fruit by the Schools was suggested, and the food produced could be donated to a Food Bank or to help with the lunches provided by volunteers during the school holidays.

#### 13} **Proposed dates of next meetings:**

Monday 3rd February 2020 @ 18.00

There being no further business, the meeting closed @ 19.15.

