



FOWEY TOWN COUNCIL

Mayor: Cllr Mrs Ruth Finlay 01726 832762
47, Vicarage Meadow, Fowey, PL23 1EA
Town Clerk: Mrs Sally Vincent JP 01208 871159
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Notice of Meetings

Notice is hereby given that the next meeting of Fowey Town Council Town Hall/Town Quay Committee will be held in the Town Hall on 18th November 2019 at 2.00pm

Agenda

1. To receive apologies for absence
2. Declaration of Interests
 1. Pecuniary
 2. Non Registerable
 3. Dispersations
3. Public Participation/Questions
4. Minutes of the meeting held on 9th July 2019
5. Matters arising from the Minutes not on the Agenda – *for report only*
6. Scope of the Town Hall/Town Quay Committee
Purpose: To clarify the role and responsibilities of the Committee and agree any amendments for consideration by full council
7. Review of Town Hall Risk Assessments
Purpose: To review and sign off any relevant risk assessments
8. Town Quay
Purpose: 1. Consider quotes for Planter spending for autumn and spring planting. 2. Consider quotes for festoon lighting. 3. Consider quotes for cigarette stubbers on the TQ bins.
9. Maintenance of Town Hall exterior walls and windows
Purpose: To consider quotes for painting the windows on the newer part of the building on the Trafalgar Square side
10. Town Hall Internal
Purpose: 1. To consider quote for repainting the kitchen ceiling and stairs in the hallway. 2. To consider quote for replacing the fluorescent tube lighting in the main hall with modern LED lighting 3. To consider quote for table racks, 4. To consider quotes for chair links

11. Town Hall Hire Charges

Purpose: To consider current pricing and whether to recommend any changes to Finance Committee

12. Mayoral/Town Crier/Freeman Boards

Purpose: To consider quotes for updating the Mayoral/Town Crier Boards and the purchase/lettering of a new Freeman of Fowey Board

13. Review 2019/2020 Budget

Purpose: To review income/expenditure to date against budget

14. Budget 2020/2021

Purpose: To formulate a budget for 2020/2021 for consideration by the Finance Committee

Date of Next Meeting – To be confirmed

Sally Vincent
Town Clerk
12th November 2019