

## DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

### MINUTES OF A MEETING OF FOWEY TOWN COUNCIL FINANCE COMMITTEE HELD ON 27<sup>th</sup> SEPTEMBER 2019 AT FOWEY TOWN HALL

**Present** Cllr J Berryman (Chairman), Cllr R Cooke, Cllr P Fassam,  
Cllr Mrs R Finlay (Mayor, *ex officio*), Cllr P Hughes

**In attendance** The Town Clerk, Sally Vincent

**19/12 Apologies** None

**19/13 Declaration of Interests**

- a. Pecuniary – None
- b. Non Registerable – None
- c. Dispensations - None

**19/14 Public Questions**

None

**19/15 Minutes of Meeting of 12<sup>th</sup> June 2019**

Proposed Cllr Fassam, seconded Cllr Finlay and RESOLVED that the minutes be confirmed and signed by the Chairman.

**19/16 Matters Arising (for report only)**

None

**19/17 Requests for Funding**

1. Roof insulation, SFCC. It was noted that whilst costings had been supplied with the application there were no details regarding other funding sources, secured or otherwise and it was also noted that the Committee had been granted a lease for a peppercorn on the basis that they secured outside funding for renovation and refurbishment. Members agreed that, whilst they were fully supportive of SFCC, the rental income for the Town Hall had reduced considerably since the centre opened and although this had been anticipated and fully accepted this must be taken into consideration.

2. Defibrillator, SFCC. Members agreed that a defibrillator would be an excellent addition to the facilities at Squires Field but, again, little detail had been supplied with the application regarding purchase cost, responsibility for ongoing costs, other funding sources (secured or unsecured), position.

Following discussion it was proposed by Cllr Berryman, seconded Cllr Fassam and RESOLVED that a decision be deferred until the next Finance meeting and in the meantime the Mayor and Deputy Mayor would arrange to meet with the Directors of SFCC to ascertain more detail about both applications.

**19/18 Squires Field ‘Hut’**

A request for FTC to consider a lease for the hut was considered but Cllr Finlay proposed, Cllr Hughes seconded and it was RESOLVED that this was not an option as it was needed for storage.

#### **19/19 Review Budget 2019/2020**

Members studied actual expenditure to the end of September against budget and the following points were noted.

The Caffa Mill toilet block was expensive to run and relied on a Councillor volunteer for day-to-day operation. It was considered that one unisex/disabled toilet was sufficient at this location and it was agreed that running the unit on a similar basis as the Readymoney one should be explored as a matter of urgency.

A final payment for the St Catherines Lights had been made, with the money coming from miscellaneous costs as there had been no budget for it.

#### **19/20 Staff Salaries/Hours**

It was proposed by Cllr Fassam, seconded Cllr Cooke and RESOLVED that the Town Hall Caretaker/Cleaner salary should be increased to £11.00 per hour from 1<sup>st</sup> April 2020, with the £50.00pcm call-out remaining the same.

It was proposed by Cllr Cooke, seconded Cllr Fassam and RESOLVED that the Town Clerks position should remain at Point 34, profile 3 but that the hours should increase to 22 ½ per week to reflect the change in banking arrangements and the additional work generated by the new Sage accounting system.

#### **19/21 Earmarked Reserves**

Deferred

#### **19/22 Town Hall External Maintenance**

Members discussed quotes for the repointing of the wall of the older, leased part of the building facing onto Trafalgar Square at some length but, given that planning permission would be required, it was proposed by Cllr Cooke, seconded Cllr Berryman and RESOLVED that a decision should be deferred to the next Finance meeting and in the meantime the Town Clerk should consult with Situ8 with the view of submitting an application.

#### **19/23 Matters Considered Urgent by the Chairman**

None

**Date of Next Meeting** to be confirmed

**Meeting Closed** 3.44pm

