

## DRAFT MINUTES

At a future meeting the Council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

### **MINUTES OF A MEETING OF FOWEY TOWN COUNCIL ENVIRONMENT COMMITTEE HELD ON MONDAY 8<sup>TH</sup> APRIL 2019 AT FOWEY TOWN HALL @ 6.00pm.**

Minutes taken by Cllr Mrs Frances Day

**Present:** Cllr Mrs Ruth Finlay (Chair), Cllr Mrs Rhianna Cooke, Cllr Mrs Frances Day, Cllr Patrick Hughes and Cllr Mrs Lynn Simms.

#### 1} **To receive apologies for absence**

There were no apologies for absence.

#### 2} **Declarations of interest**

- |                           |  |
|---------------------------|--|
| <b>(a) Pecuniary:</b>     | None   |
| <b>(b) Non pecuniary:</b> | None   |
| <b>(c) Dispensations:</b> | A dispensation had been extended to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments. |

#### 3} **Public Participation/Questions**

There were none.

#### 4} **Minutes of the meeting held on 30<sup>th</sup> January 2019**

It was proposed by Cllr Cooke, seconded by Cllr Hughes and RESOLVED that the Minutes of the previous meeting be confirmed and signed by the Chair as a true record.

#### 5} **Matters arising from the Minutes not on the Agenda**

None.

#### 6} **To receive the report of the Tree Warden (Cllr Day)**

*Cllr Day reported:* At the March Planning meeting another application from Fowey Hall to fell or prune trees in a conservation area was rejected as insufficient information had been provided. The application to the Woodland Trust for free trees had been successful. A hedging pack of 30 saplings for the boundary of the allotments and a further 30 different saplings to provide shade at Squires Field would be delivered in November, when their planting would need to be arranged. The allotment pack includes dog rose, hawthorn, hazel, crab apple and elder and the Squires Field one includes silver birch, rowan and wild cherry.

#### 7} **Squires Field**

Cllr Finlay reported that quotations for the maintenance of Squires Field, including grass areas, beds, borders etc and for ROSPA monitoring of the playground had been received from Cormac and from Lanhydrock Garden Services. She had been in contact with Sandra Crawford, who was now facilitating the Cormac work which had generally not been up to standard for the past few years. The Cormac quotation of £4,482.77 plus VAT included the ROSPA monitoring of the playground, which made it very competitive. Lanhydrock Garden Services were not able to offer the ROSPA package. After some discussion, it was thought that an inclusive package would be preferable, rather than having to separate out the ROSPA inspections as would be necessary if Lanhydrock Garden Services were employed to carry out the work.

It was proposed by Cllr Finlay, seconded by Cllr Cooke and RESOLVED that the contract should be offered to Cormac.

## 8} **Squires Field Playground**

It had been decided that ROSPA inspections would be continue to be carried out by Cormac as in (7). Cllr Cooke reported having met with Andrew Pidgen from Cormac at the play area. It was evident that it was in desperate need of some enhancement. The longer term plan was to replace the top area of activities to improve the provision for older children; this will involve funding applications and extensive community engagement. However, the lower part of the park which was aimed more at babies, toddlers and younger children was generally fit for purpose, albeit with a few bigger tweaks needed longer term.

## 9} **Risk assessments**

The Town Council needed to assess the risks faced in areas for which it was responsible, and to satisfy itself that it had taken adequate steps to minimise them. Cllr Finlay had produced detailed assessments, relevant to the responsibilities of the Environment Committee which were:

- Old Grammar School Garden
- Piggy Lane Triangle, Hanson Drive

Sally Pearce, the gardener, would complete the pro forma documentation fortnightly for these two areas and send to Cllr Finlay as Chair of the Environment Committee. The Playground is RoSPA checked by Cormac; Cllr Cooke will ask Cormac to see if they can include Squires Field in their fortnightly inspection; Readymoney Allotments Committee carry out regular H&S inspections; Cllr Hughes agreed to write a RA for the Pretty Bus stop.

Following a recent incident on the Quay, Fowey Town Council's insurers had emphasised the need for immaculate paperwork regarding risks, and stated that it was preferable for risk assessments to be carried out by a paid employee rather than a volunteer. Cllr Griffin had met with Heather Hunt, Chair of the Squires Field Community Association and work had been agreed to stabilise the goal posts. Dog excrement was a problem in that area and it was proposed to erect posts beside the refuse bins with disposal bags on them, to encourage people to clear up after their animals.

## 10} **To receive reports from members**

Cllr Hughes offered to contact Poltair to ask them to go ahead with painting at the Old Grammar School Gardens. The wall, the gate and surrounds should all be included. A quotation of £590 plus VAT had been received from Poltair. The railings on Town Quay, which Poltair had painted last year, should be touched up, but this should be referred to the Town Hall/Town Quay Committee.

Cllr Hughes was concerned that the bridge on a footpath near Tregaminion on the Saints Way had not been repaired. He would contact Cornwall Council once again to urge action. He would also try to get them to give some priority to clearing a fallen tree causing obstruction in the Lankelly area.

## 11} **Proposed dates of next meetings:**

- Monday 9th September @ 18.00
- Monday 4th November @ 18.00
- Monday 3rd February 2020 @ 18.00

There being no further business, the meeting closed @ 19.00.