

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended**

### **MINUTES OF A MEETING OF FOWEY TOWN COUNCIL TOWN HALL COMMITTEE HELD ON THURSDAY 29<sup>th</sup> OCTOBER 2018 AT 10.00am IN FOWEY TOWN HALL**

**Notes taken by Cllr Mrs C Woodside and written up later by the Town Clerk**

**18/26 Present** Councilors G Asker, P Fassam, P Hughes, Mrs C Woodside

**18/27 Apologies** None.

**18/28 Declaration of Interests**

α. Pecuniary – None.

β. Non - Registerable - None

χ. Dispensations - None

**18/29 Public Participation & Questions**

None.

**18/30 Minutes of the Meeting of 13<sup>th</sup> September 2018**

RESOLVED that the minutes be confirmed and signed by the Chairman.

**18/31 Matters Arising not on the Agenda (for report only)**

None

**18/32 Review of Town Hall/Town Quay Risk Assessments**

Cllr Asker produced an updated pro forma for risk assessments. The date for the next assessment to be set.

- . Tony Bartlett to be approached for electricity testing
- . David Wilmore to be approached for legionella testing
- . SW Water have been asked to repair the quay steps when working there in February

**18/33 Town Quay Planting**

RESOLVED that the quote from Hay Nurseries of £250.00 for the supply of plants for the planters be accepted.

**18/34 Town Hall Coffee Machine**

Deferred.

**18/35 Provision of Bin Stores in Webb Street Car Park**

Cllr Asker was investigating options.

**Date of next meeting** to be confirmed

**Meeting Closed**